

Monadnock Regional School District
Policy Committee Meeting Agenda
December 4, 2019 6:30pm
MRSD SAU, Swanzey, NH

Members Present: Scott Peters, Kristen Noonan, Winston Wright and Colleen Toomey.

Also Present: K. Stone, principal and Laura Aivaliotis, Recording secretary

1. **Public Comments:** There were no public comments.
2. **Approval of Minutes:** **MOTION:** K. Noonan **MOVED** to accept the November 20, 2019 Policy Committee Meeting Minutes as amended. **SECOND:** C. Toomey. **VOTE:** W. Wright-abstain, K. Noonan-yes, S. Peters-yes and C. Toomey-yes. **Motion passes.**

3. [Policy Log / Status Review](#)

- a. **Pending (Board Level) (First Read: 0) (Second Read: 2)**
- b. **Under Construction (with Committee) (13)**
 - i. **iReturned and Ready for Committee**

1. **GBCD - Criminal History Records Check/Background Investigation:**

S. Peters explained the administration has asked this committee to take up this policy after the soccer coach incident. The committee would like to adopt the NHSBA policy along with the Superintendent's red lines. It was mentioned that L. Witte would like to have a background check every three years. Currently, there is a background check with a break in service. A 30-year teacher has only had one background check. The committee reviewed Policy GCQ Non-renewal Term and Dismissal of Certified Staff. RSA 189:13-a V states a list to be disqualified. We need to state it. We need to state in order to dismiss. C. Toomey suggested speaking to law enforcement for a violation list. The RSA lists felonies and misdemeanors. If the Board has any other reasons it should be included in the policy. L. Witte is asking to include in the policy background check every three years. The committee would like to change "shall" to "may" in the second paragraph. **MOTION:** K. Noonan **MOVED** to update Policy GBCD with the current NHSBA sample policy with edits from both the administration and this committee. **SECOND:** W. Wright. **DISCUSSION:** K. Stone asked what the other districts do on how often they require background checks. The bus company does their own background check. The committee added a paragraph: The Board requires that all employees, designated volunteers, and contracted service employees shall undergo a criminal background check every three years, to coincide with certification." **VOTE:** Unanimous for those present. **Motion passes.** **GBCD-R:** It was explained the NHSBA does not have this. The administration has asked this committee to look at this. The committee took no action.

2. **IA - Instructional Goals**
(referred on 4.3.19)

ii. **Referred to Administration**

1. **First Aid & Safety Drills** (5 policies referred on 8.14.19)
2. **GBEF/JICL - Acceptable Computer Use** (referred on 10.22.19)
3. **GBEBD - Employee Use of Social Networking Websites** (referred on 10.22.19)
4. **G CBD/TBD - Non CBA Staff Leaves of Absence** (referred on 10.22.19)
5. **GCI - Professional Staff Development** (referred on 8.14.19)
6. **GCOC - Evaluation of Administrative Staff** (referred on 10.3.18)
7. **TBD - Drug/Alcohol testing for Van Drivers (employees)** (referred on 3.5.19)

iii. **Referred to Committee**

1. **Community Relations Goals & Objectives** (3 policies referred on 4.3.19)

4. **New Referrals To Policy Committee** (9)

a. **Book A: Foundations and Basic Commitments** (0)

b. **Book B: Board Governance** (3)

- i. **BEDD, BEDDA, BEDD-R - Board Meeting Rules of Order:** It was explained this policy states we use Robert's Rules of Order. S. Peters said L. Steadman was asked to look over this policy but she has not. **MOTION:** W. Wright **MOVED** to take no action on Policy BEDD and mark reviewed on Dec. 4, 2019. **SECOND:** C. Toomey. **VOTE:** K. Noonan-no, S. Peters-no, C. Toomey-yes, W. Wright-yes. **Motion Impass.** S. Peters will put this on the backlog and will send a note to L. Steadman and let her know the committee could not decide. **VOTE:** The committee could not agree. It is on the backlog.

c. **Book C: General School Administration** (0)

d. **Book D: Fiscal Management** (2)

- i. **DAF-4 - Procurement Code of Conduct:** J. Morin has asked this committee to review this policy. It honors the federal guidelines.
- ii. **DAF-5:** L. Witte and J. Morin presented the SAU#93 Written Code of Conduct for Procurement. The committee reviewed the language and add to DAF-5. **MOTION:** S. Peters **MOVED** to take no action. DAF-5 accounts for the SAU#93 Code of Conduct for procurement. **SECOND:** C. Toomey. **VOTE:** Unanimous for those present. **Motion passes.**
- ii. **DFA/DFA-R - Revenue Investment:** DFA is brought to us by J. Morin and the independent auditors. The committee could not find a NHSBA sample policy. **MOTION:** K. Noonan **MOVED** to retire DFA-R. **SECOND:** W. Wright. **DISCUSSION:** It was suggested to retire but make sure no part of it should go to DFA. S. Peters would suggest keeping DFA-R. The NHSBA does not have a sample policy. **K. Noonan withdrew her motion.** **MOTION:** S. Peters **MOVED** to table this motion and refer to the

NHSBA for rationale for not providing a policy. **Motion fails for lack of a second. MOTION:** S. Peters **MOVED** to refer DFA-R to the NHSBA and ask for guidance. **SECOND:** C. Toomey. **VOTE:** Unanimous for those present. **Motion passes.**

- e. **Book E: Support Services (0)**
- f. **Book G: Personnel (0)**
- g. **Book I: Instruction (0)**
- h. **Book J: Students (4)**
 - i. **JIA - Student Due Process**
 - ii. **JICD - Student Discipline and Due Process**
 - iii. **JICDAA - Employee – Student Relations**
 - iv. **JIHD - Student Interviews and Interrogations**
- i. **Book K: School-Community-Home Relations (0)**

- a. **Backlog - In Queue** (19) S. Peters reviewed the policy backlog and the Fall bulletin came out which takes priority. S. Peters suggested each committee member take three policies review and bring recommendations to the next meeting.

5. Agenda for Next Meeting - January 8, 2020, 6:30 SAU Conference Room

6. Public Comments- None

7.. Motion to adjourn: MOTION: K. Noonan **MOVED** to adjourn the meeting at 8:29 PM. **SECOND:** W. Wright. **VOTE:** Unanimous for those present. **Motion passes.**

Respectfully submitted,

Laura L. Aivaliotis
MRSD Recording Secretary